**Bentley University**  
  
**Posting Details**  
Position Information  
  
**Department**  
Spiritual Life Center  
  
**Employment Type**  
Staff  
  
**Summary of the Position**

This position exists to create a strong Muslim community, serving the religious and spiritual needs of student, faculty, and staff members. Particular emphasis is dedicated to the student body. In addition, it endeavors to collaborate with other religious leaders on campus in addressing religious pluralism through programs, services, and communications.

**Essential Functions**  
  
Design and lead the weekly Friday 1pm Jum'ah Khutba. This includes recruiting student leadership, weekly reminder emails, and limited set-up of the Sacred Space.  
  
Offer occasional spiritual formation groups or programs as determined by intersection of campus needs and chaplain background.  
Serve as the Advisor to the student organization: Bentley Islamic Community (BIC), attending community events and executive board meetings at least once a month.  
  
Attend Spiritual Life team meetings to maintain connection and to offer creative plans for Center multi-faith events.  
  
Maintain the Prayer Room on the Upper Campus, located in Lindsay 30b.  
  
  
**Minimum Qualifications(Education and Experience Requirements)**

College Degree in Muslim chaplaincy or related field. Experience leading Jum'ah prayer. Experience in ministry with young adults.  
Proficiency in professional use of social media and strong organizational skills.

**Preferred Qualifications**

Masters Degree in Muslim chaplaincy or related field. Experience as a Sheik or Imam. Experience in higher education chaplaincy.  
Proficiency in professional use of social media and strong organizational skills.

Posting Detail Information  
  
**Posting Number**  
FY181P11224  
  
**Open Until Filled**  
No  
  
**Special Instructions to Applicants**

Bentley University requires reference checks and may conduct other pre-employment screening.

**Supplemental Questions**

Required fields are indicated with an asterisk (\*).

1. Do you possess a minimum of a Bachelor's Degree in Religious Studies or an equivalent degree?
   * Yes
   * No

**Documents Needed To Apply**  
**Required Documents**

1. Resume
2. Cover Letter

**Optional Documents**  
Bentley University is an Equal Opportunity Employer, building strength through diversity.  
  
  
  
Apply Here: <http://www.Click2Apply.net/p6t54xk7r2h63k4g>

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