

The Journey begins at the Top - (attitude, negativity, motivation, spirituality)

Abstract

As the educators train our youth to be excellent students and Muslims, we have to ask ourselves, the administrators, what tools, training, and guidance are we giving the actual educators. This presentation will focus on practical tips we as administrators can use to encourage the educator's development in religion, attitude, and performance. The presentation will discuss the following:

1. Overcoming negativity and problems in the workplace
2. Managing anger and emotions in the workplace
3. Developing your employees to give a hundred percent
4. Working as a team
5. Teach the deen by action.

Presentation Outline

1. Why are you teaching
 - a. Money
 - b. Status
 - c. Bored
 - d. Enjoy students
 - e. Mentor
 - f. For the sake of Allah
2. Attitude
 - a. You control the climate of the school year
 - i. Good Attitude
 - ii. Bad attitude
3. What is negativity?
 - a. Rooted in self-esteem
 - b. Learned from early role models
 - c. Perception
4. Why do bad attitudes develop
 - a. Lack of self-esteem
 - b. Perception of being overworked and under appreciated
 - c. Problems at home
 - d. Competitive nature
5. How to identify negativity in my employee
 - a. Non-verbal gestures
 - b. Verbal
 - c. Behavioral
6. How to address negativity
 - a. First think- situational or habitual
 - B. personal or work related
 - C. more information the better
 - D. isolate the problem
 1. Six steps to do when discussing the issue
7. Action Plan

8. Other negative individuals
 - a. Tips for working with skeptics
 - b. reduce hostility and resentment
 - c. symptoms of depression.

9. How to Handle Anger and Emotion in the Workplace
 - a. Why people get angry
 - b. how to communicate with emotional people
 - c. what to do when someone starts yelling
 - d. when to hold your ground and when to backdown
10. Motivating employees to give their 110%
 - A. What is the greatest influence on job satisfaction?
 - B. Employees want a little respect
11. Working as a team
 1. Developing staff teamwork
12. Building the Religious Journey in the Teachers
 1. Teaching good character
 2. presenting to teachers
 3. recognizing teachers