Data Analysis Worksheet

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| Access |  |
| What question are we seeking to answer? |  |
| What data are we looking at? |  |
| What are some (on the surface) data statements we can make when looking at the data? |  |
| Interpret |  |
| What data statements suggest a favorable result? |  |
| What data statements suggest an unfavorable result/areas of concern? |  |
| What strategies/material can we attribute to the favorable results? |  |
| Produce |  |
| What will it take to continue the favorable results? |  |
| What can be done to transfer the successful strategies to our areas of concern? |  |
| What are the specific steps that will be taken? |  |
| When will this plan be revisited, analyzed and modified? |  |
| Disseminate |  |
| Who will we share this plan with? |  |
| When and in what format will it be shared or presented? |  |
| How will we solicit feedback and ideas for improvement? |  |
| How will we be held accountable? |  |