

Exhibition Contract 2008

CONTRACT TERMS • MUST SIGN AND DATE

Booths are assigned on a first come first serve basis! Reservation process will take 2 – 3 weeks.

1. After the Bazaar/Exhibition contract is reviewed, accepted and processed by ISNA, (signed contract, must be accompanied by payment in full), exhibitor will be issued a confirmation letter which, in conjunction with and subject to the terms of this contract, grants an exclusive, non-transferable license to only use a specifically assigned space at the 45th Annual ISNA Convention within the guidelines of the rules & regulations and for the exclusive purpose as defined in the above description. **The assigned 10 foot by 10 foot space includes a single booth defined by (1) draped backdrop, (2) small draped dividers, (1) company I.D. sign, (1) 8' draped display table, and (2) chairs.** If this Contract is rejected and no confirmation is issued, the Exhibitor shall receive a refund within 30 days if fees have been charged or deposited.

2. **Full refunds will be issued for cancellations made by exhibitor prior to July 1, 2008. From July 1 – August 1, only a 50% refund will be issued. No refunds will be issued after August 1, 2008 and for those who violate terms of this agreement.**

3. Bazaar hours are from 9:00 a.m. until 10:00 p.m. with prayer breaks. The Bazaar WILL BE CLOSED to the public during prayers. NO EXCEPTIONS.

4. Exhibitors, with proper identification and badges, may enter the Bazaar at 8:30 a.m. and must leave the Bazaar at 10:30 p.m. NO EXCEPTIONS.

5. Products or services sold or displayed/demonstrated in actual, kind or in printed or audio-visual matter must meet Islamic standards that ISNA wishes to observe. The determination of Islamic standards shall be in the sole and absolute discretion of ISNA, and ISNA shall have the authority to require the removal of any and all goods, displays, or other materials not meeting this standard. The refusal to remove shall immediately terminate this contract, and the exhibitor shall be immediately removed from the exhibit area and the exhibitor shall not be issued a refund of any fees or cost.

6. NO FOOD OR BEVERAGES MAY BE SOLD IN THE BAZAAR.

7. All displays must be confined to the booth and cannot obstruct the view or access of surrounding displays. Any demonstrations, discussions, or other activities must be confined to the booth. Audio, video, and multimedia equipment will be monitored by Bazaar personnel to ensure that a comfortable sound level is maintained.

8. Solicitation of any kind by any exhibitor or group (for-profit or non-profit) is expressly prohibited outside of the assigned booth.

9. Exhibitors may not move from an assigned booth to another booth, assume additional booth space, or move booth tables, chairs, drapes or accessories from and between other booths without a properly authorized 'booth change' form. Booths must be setup and dismantled according to the schedule which will be provided in the 'Booth Space Confirmation.' Any exceptions must be requested 30 days prior to the event.

10. Fireworks and any other incendiary devices & helium are expressly prohibited. Fuel tanks or heating appliances such as microwaves, ovens, etc are also prohibited.

11. Any literature (fundraising or otherwise) is restricted to the assigned booth and must be pre-approved in writing by ISNA, in ISNA's sole and absolute discretion. Book selling vendors must complete enclosed form providing inventory of the literature to be sold at ISNA.

12. ISNA reserves the right to retract the Confirmation Letter and Contract and therefore close any exhibit and eject any exhibitor or exhibitor's staff immediately from the Bazaar and convention center who/which participate(s) in illegal or un-Islamic activities of any kind, is/are involved in any way with disruptive or dangerous activities, violate(s) any of the terms or conditions of this agreement, or do(es) not immediately comply with instructions given by the ISNA bazaar coordinator. Exhibitors and their staff are expected to follow Islamic standards of behavior & ethics when dealing with customers & soliciting business, in ISNA's sole and absolute discretion.

13. Exhibitors and their staff indemnify and hold harmless the Islamic Society of North America and its staff & agencies from and against all costs, damages, judgements or legal expenses which may arise from this agreement, set-up, exhibition, participation or dismantling activities during, before, and after the convention. Exhibitor also assumes all risks of loss, injury, theft or damage of any kind or nature whatsoever to any exhibit or component thereof; including but not limited to goods, merchandise, cash, records, or any other property. Further, exhibitors are expressly bound, at their expense, to repair any damage which they may cause to the bazaar fixtures or the convention center through unauthorized modifications or movement or their exhibit.

14. Exhibitors and their staff indemnify and hold harmless the convention center and their respective agents against any claim or expenses arising out of the use of the exhibition premises. The exhibitor understands that neither ISNA nor the convention center maintain insurance covering the exhibitor's property and it is the sole responsibility of the exhibitor to obtain such insurance.

15. First Twenty(20) Non-Profit Organizations will receive \$100 discount per booth in any category.

16. The terms and conditions in any attachment, like bazaar map and classification, to this contract are part of this contract.


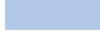


As an authorized agent of this business or organization, I have read and understood this contract and agree to abide by its terms and conditions.

Name _____

Company _____

Signature _____ Date _____

CLASSIFICATION AND SELECTION OF BOOTHS (COMPLETE CAREFULLY)

Classification	Locations	Rate	X # Requested	Total
PRIME A		\$1150 x _____		\$ _____
PRIME B		\$850 x _____		\$ _____
GENERAL		\$550 x _____		\$ _____
SPONSORS AISLE				
BOOTH CHOICE: 1) _____ 2) _____ 3) _____ 4) _____ 5) _____ 6) _____				

- For your convenience we have divided the Exhibit Hall into sections based on Business type. Please choose your booth(s) in the appropriate section.

- Clothing, jewelry, gifts:**
400-458, 301-359, 300-358, 201-259, 200-258, 101-159.

- Books/Publications:**
601-659, 700-758, 701-759, 800-858, 521-559, 620-658.

- Audio Visuals:**
801-859, 900-958, 901-959, 1000-1058.

- Non Profit:** Anywhere in the Bazaar Hall.

Important Exhibition Information

AVOID DELAYS • PRINT NEATLY • USE ONE METHOD ONLY

- A booth size is 10 x 10 ft.
- ISNA Bazaar will be divided into different sections based on Merchandise, such as Books, Audio Visual, Clothing and Nonprofit Organizations.
- A limited number of “Display Only” booths are available in the main lobby. Please call for reservation.
- A.C.T. Inc. is the official decorator. When you make a reservation we will forward your company name & address to them. They will email you an Exhibitor kit with information about shipping goods, direction to the facility, custom signs and specialty items. Please review the kit for pricing and other details and contact A.C.T. Inc. if you have additional questions.

A.C.T. Inc.

Amy Jones or Becky Nicholson

Tel: 614-351-7100

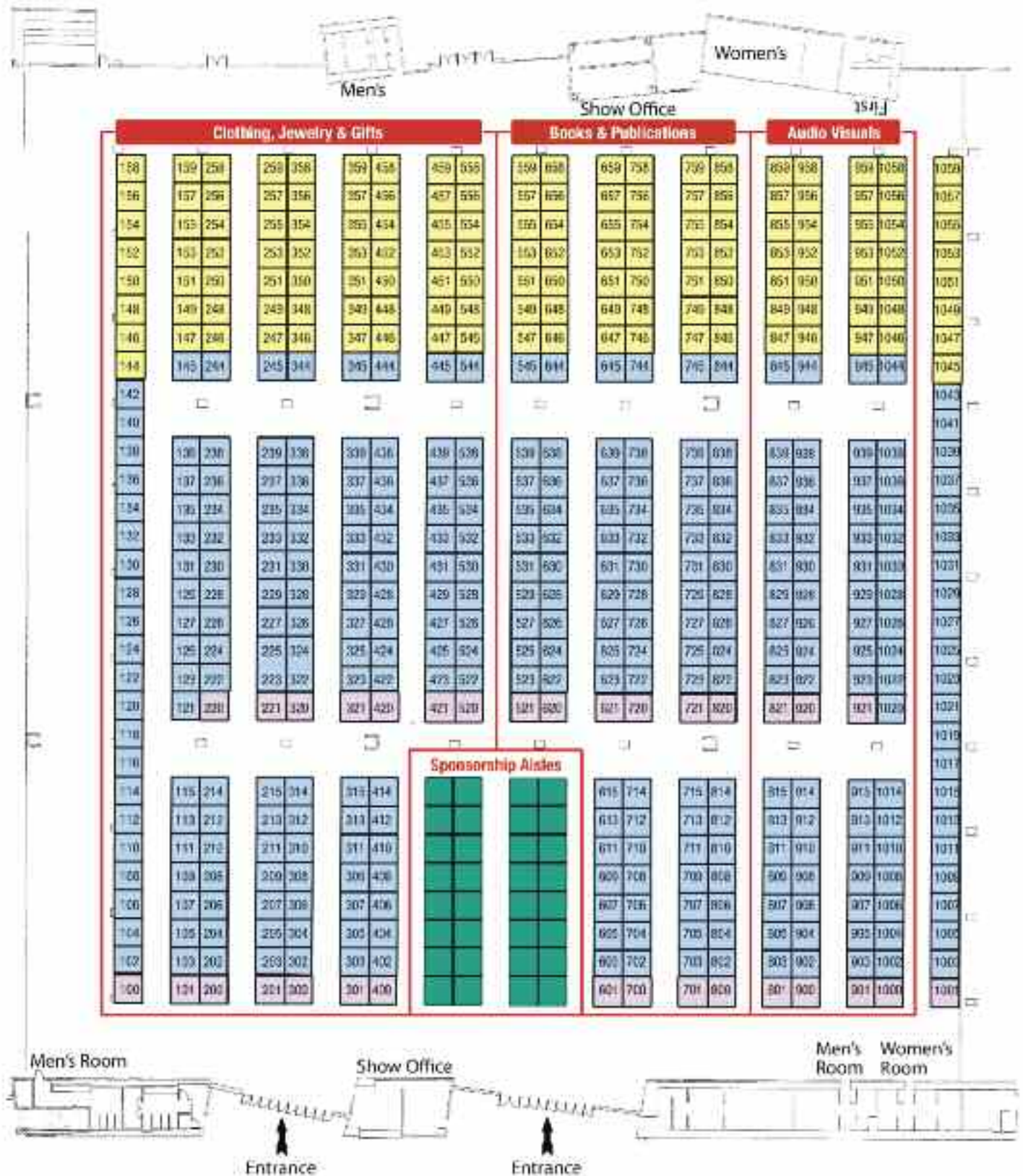
REMEMBER TO:

- Sign the contract. A form will not be processed without a signed contract and a full payment.
- Make a copy of your own record. When you receive confirmation letter, keep it with your copy & bring your file to the convention as proof that you are paid and have booth reserved in your name.
- Confirmation letters take approximately three weeks to arrive back to you once your form has been processed.
- Read the Exhibitor Kit when you receive it, and make any orders from RES in advance of the convention to get the pre- convention price.



Booth Picture

BOOTH LAYOUT HALL - D



- Prime A (\$1150)
- Prime B (\$850)
- General (\$550)
- Sponsors Aisle